

## **Arlington Woods Church 2024 Summer Internship**

Arlington Woods Church  
225 McClellan Rd. Nepean, ON K2H 8N5  
613-596-9390  
www.arlingtonwoods.ca

We are hiring an intern at Arlington Woods Church for the summer of 2024.

### **The intern position will involve:**

- organizing, planning and helping run two Summer Blast kids nights (taking place July 31 and August 14)
- being involved in worship and/or production for Sunday services
- assisting in church and community engagement projects
- serving in our White Pine Café
- helping prepare and lead kids groups and activities
- helping with office administration
- serving alongside our pastoral care team
- various other church ministry tasks that are suitable to the applicant's interests and abilities.

### **Who Can Apply:**

This position is available for **individuals ages 15-30** as a part of the Canada Summer Jobs (CSJ) initiative. This position is paid for through the CSJ initiative to help give students experience working in roles that might not otherwise be available to them.

***Applicants must have Canadian Citizenship, be a permanent resident, or have been granted refugee status in Canada.***

### **Duration/Hours of Work/Compensation:**

This position is funded through Canada Summer Jobs. **Once we receive approval for the job (usually in April) we will be able to give specific information about the length of the position.** The position is potentially 8-16 weeks of employment, 30 hours/week at a rate of \$17.55/hour.

The Internship Supervisor and summer interns will work together to create a weekly work schedule. Please note: Flexibility is important. The position includes working on Sunday mornings as well as working occasional evenings.

### **Skills Required:**

Desired summer intern must have:

- A relationship with Jesus Christ and be actively involved in a program/study that encourages Christian growth (e.g. being a regular part of a church, being a part of a small group, or enrolled in Bible College)
- A police records check for work with the vulnerable sector (if intern is 18 years of age or older)
- A heart for children and youth
- Must be able to fully participate in physical activities
- Ability to work in a team environment
- Demonstrate creativity and a willingness to take risks and dream
- Good communication skills, enthusiastic, self-starter/independent thinker
- Organized yet relational
- Must abide by dress code standards
- Computer knowledge and experience with technology an asset (Microsoft, CANVA, experience or interest in livestreaming or projection)
- Public speaking ability an asset
- Musical ability (playing an instrument, singing, leading action songs for kids) an asset

**Application:**

Our preference would be to receive your cover letter and resume by email. You can send it to Pastor Ben Spears at [ben@arlingtonwoods.ca](mailto:ben@arlingtonwoods.ca). Questions can be directed to Pastor Ben Spears at the above email address.